



How do I sign up for CCI classes?

This lesson will show you how to use our registration software

1 Make sure you are using the URL: <https://cci.gosignmeup.com>

2 Create an account-

Your user name is your work email address

Click here

Note: you can also add classes to your shopping cart and when you check out a Log In or Create Account option will appear if you are not already logged in. Fill in all required information and

Agree to our Registration Policy to create an account.

Email* Toxicology

Registration Policy

* When applying for a CCI class you are placed on a waitlist. Waitlisted students are vetted by CCI staff for such things as meeting class prerequisites, location of scheduled class, ability to attend the scheduled class, and obtaining supervisor approval. DO NOT ASSUME YOU ARE ENROLLED IN A CLASS. CCI staff will notify you if you have been selected to attend a class.

Do you agree to the terms and conditions of our [Registration Policy](#)?

[Agree and Create account](#)

© 2018 CCI

3 There are multiple ways to search for and view the classes.

The types of courses to be viewed can be selected here

You can search part of a title or the course number in the Search box

If you do not have an account, [CLICK HERE](#) for step-by-step registration instructions

Search

Empty

Welcome Visitor **Browse Courses**

From Until

← Do not use these

Show All

- + Biology and DNA
- + Chemistry
- + Crime Scene
- + Firearms and Impressions
- + Health and Safety
- + Microscopy and Trace

Sort by: Default | Course number | Course name | Course start | Location | Course time | Course date

Ammunition Reloading-Forensic Identification Issues

Analysis of Ignitable Liquids
C151

Analysis of Synthetic Cannabinoids
C205

You can change the main view from boxes with pictures to a linear view by choosing one of these buttons

4 Clicking on the course title brings up the course information page

The screenshot shows a course page with the following sections:

- Course Title:** C205 Analysis of Synthetic Cannabinoids
- Description:** This two day course presents methods via instrumentation (GCMS, FTIR) to analyze synthetic cannabinoids using synthetic cannabinoid drug reference standards. Class work also consists of data review.
- Contact:** Neda Khoshkebari, 916-695-1808
- Credits:** CE Contact Hours : 16
- Location:** A map showing the location at 1306 Hughes Ln, Ripon, CA. A "Sign in" button is visible on the map.
- Dates and Times:** Next class is April 18-19, 2019. Please add your name to the waitlist so we can gauge student interest in order to schedule more classes. Registration closes: 12/25/2030.
- Instructor:** Timothy McKibben (with a placeholder profile picture).
- Action:** A green button labeled "Get on Waitlist" with a shopping cart icon.

5 To complete your class registration

Registration instructions.

The screenshot shows a shopping cart overlay with the following elements:

- A search icon in the top left corner.
- A notification bubble in the top right corner that says "1 item".
- The title of the item in the cart: "Analysis of Synthetic...".
- Two buttons: "Empty cart" and "Complete Application".
- Below the cart, there is a header for a table with columns: "ation | Course time | Course date".

Clicking on your Shopping Basket brings up this view

Which leads to this screen

Welcome Alice Symons

1 item

1 Log in/ Create Account 2 Review 3 Processing 4 Receipt & Confirmation

Review your current order

Order for Alice Symons

Course Name	Date(s)	Time(s)	Price	
C205 Analysis of Synthetic Cannabinoids - 2538	Next class is April 18-19, 2019. Please add your name to the waitlist so we can gauge student interest in order to schedule more classes.			x

Proceed to Next Step

Add more Courses

Either Proceed to the Next Step or add more courses

You have successfully signed up to be on the wait list when you see this screen. You will also receive an email.

Welcome Alice Symons

Empty

1 Log in/ Create Account 2 Review 3 Processing 4 Receipt & Confirmation

You are currently on the waiting list. You will be informed if space becomes available.

Order Receipt

Enrollment Details:
Date: 11/30/2018
Registration number: CLIFRGWF6082649
Username: alice.symons@doj.ca.gov

Participant Information:
Alice Symons
11181 Sun Center Dr
Rancho Cordova, CA, 95670
alice.symons@doj.ca.gov

Order Details

Course name	Course#	Dates	Status
Analysis of Synthetic Cannabinoids	C205	Next class is April 18-19, 2019. Please add your name to the waitlist so we can gauge student interest in order to schedule more classes.	On Waiting List

Print Receipt

Continue Shopping for Courses

Back To User Home